GENERAL CONDITIONS

Presentation of Technical-Scientific Papers

The presentation of technical and scientific papers at ABM events must comply with the following steps:

Step 1 – Paper Submission

The paper must be submitted to ABM through the event website during the call for papers phase.

To submit your contribution:
- The author must select the Area of Knowledge and then the Theme for which they wish to submit their contribution;
- The paper must be in the template indicated after choosing the Theme, as well as comply with the **Standard for paper submission**;
- Provide the full name and contact details of all authors, as well as correctly fill in all fields of the paper submission system. The information provided **at this stage** is the sole responsibility of the authors and will be used to feed the event program and the ABM Proceedings website;
- At this stage, you must authorize or not authorize the publication of the paper after the event;
- The contact author will be informed by email about the confirmation of the submission and the paper code.

Step 2 – Paper Evaluation

- The Technical Committee will evaluate the papers, including its attendance to the submission standards and to the Template.
- The evaluation is done according to the **Assessment Criteria For Complete Papers** established by ABM. The contact author responsible will be informed about the definitive **approval of the paper for publication**.
- Any possible requests for additions and/or changes to the paper will be notified by email and, only in this case, authors may resubmit the work through the system indicated in the revision request. This resubmission must take place within a maximum of five (5) business days.

Step 3 – Presentation Submission (.ppt)

- For oral sessions in all events, it is mandatory to send the oral presentation in .ppt format to ABM in advance, following the deadlines and guidelines that will be disclosed to the contact authors;
- For poster session presentations, simply bring the poster directly to the event on the day of the presentation, following the template sent to the contact authors;
- Both the .ppt presentation and the posters must be in English.

Step 4 – Presentation and Paper Publication

- In technical sessions (oral or poster), the presenter may speak in Portuguese, English, or Spanish, but it is recommended that at least the introduction and conclusion be in English.
- Only paper authorized by the author and presented at the event will be included in the proceedings, which will be published in ABM Proceedings and made available to event participants and ABM members in a future communication.

General Rules

1) Papers effectively presented at the event may compete for sponsored awards, in accordance with the **Regulations - Technical Recognition Awards**;

2) The paper must be presented by one of the authors listed in full. The same presenter may only present a maximum of two (02) papers per session of the same event, and a maximum of ten (10) papers in all technical sessions of ABM Week;

3) Papers presented by persons not listed as an author in the full paper will not be published in the ABM Proceedings, nor will they receive a certificate of presentation;

4) Scientific and technological initiation papers submitted to ENEMET must be presented at the technical session by an undergraduate student listed as an author. In case of non-compliance, without a strong justification being sent to ABM, the paper will not be eligible for an award and will not be published in the ABM Proceedings;

5) Poster session papers that are not accompanied by the presenter at the scheduled presentation time will be considered NO SHOW (not presented) and will therefore not be published in the ABM Proceedings;

6) The full texts for the Rolling, Metal Forming and Products and Steelmaking, Casting and Non-Ferrous Metallurgy must be in English.